

## Services of the CWS JC Housing Team

The CWS JC housing team provides comprehensive support to individuals and families facing challenges in their housing situation. Our goal is to ensure that each client receives the necessary assistance to find a safe and suitable home. Each service offered depends on the program in which the client is enrolled, as well as their specific needs.

Below are the services we provide:

### 1. Temporary Housing

- **Orientation on Temporary Housing:** Assistance in finding temporary housing, such as shelters, if necessary.
- **Emergency Shelter Assistance:** Coordination and support in locating emergency shelters for those without housing.
- **Shelter Setup:** Help with the initial setup of the CWS shelter, including coordination with shelter facilities to ensure clients have access to a safe and comfortable environment.
- **Access to a Safe and Comfortable Temporary Environment:** Provision of a room, bed, and essential basic resources to ensure client comfort in CWS shelters.
- **Shelter Entry Counseling:** Guidance on shelter procedures and rules, as well as assistance in completing necessary documentation for entry.
- **Ongoing Follow-up and Support:** Regular follow-up to ensure clients are adjusting well to the shelter and to provide continuous support in addressing any housing-related issues or needs.
- **Support with Basic Supplies:** Provision of clothing and other items based on availability at the CWS donation store.

### 2. Permanent Housing

- **Search for Adequate Housing:** Assistance in finding housing that meets habitability standards.
- **Assistance with Additional Resources:** Information about low-cost rental programs and other county resources based on availability.
- **Home Evaluations:** Before moving a client to a new home, an evaluation is conducted to ensure the place is safe and in good condition.

- **Connecting with Landlords:** Helping clients find and negotiate with landlords.
- **Assistance with Furnishing the Home:** Provision of help to furnish the home, if applicable to the R&P program.
- **Relocation Programs:** Assistance in moving to a new home if the situation requires it.

### 3. Applications Assistance

- **Assistance with TRA Application:** Support for clients who need help applying for Temporary Rental Assistance to pay their rent.
- **Assistance with Setting Up the PSEG Account:** Guidance on establishing utility services.
- **Assistance in Applying for Utility Payment Assistance Programs:** Help in accessing programs for assistance with paying utilities such as gas and electricity.

### 4. Education

The housing team focuses on offering workshops aimed at guiding clients on various housing-related aspects, such as:

- **Tenant Rights Orientation:** Information about the rights and responsibilities of tenants.
- **Housing-Related Topics:** Education on budgeting, fraudulent offers, effective online searching, and assistance programs.
- **Safety and Savings in the Home:** Information on how to ensure a safe environment for the family and save on utility bills.
- **Eviction Prevention:** Guidance on resources and strategies to avoid eviction and maintain housing stability.

The team regularly evaluates client needs and incorporates additional topics as required.